

CYNGOR SIR YNYS MON / ISLE OF ANGLESEY COUNTY COUNCIL

MEETING:	STANDARDS COMMITTEE
DATE:	16 September 2015
TITLE OF REPORT:	Training for Town Councillors
PURPOSE OF THE REPORT:	Agree Training Content
REPORT BY:	Monitoring Officer
CONTACT OFFICER:	Lynn Ball, lbxcs@anglesey.gov.uk 01248 2586

1. INTRODUCTION

As part of its work programme for 2015/16 the standards committee decided to focus its training efforts on town councils. At **ENCLOSURE 1** is a copy of the current work programme

2. CONTEXT

The training dates thus far agreed with town councils are listed at **ENCLOSURE 2**.

The draft training slides are attached at **ENCLOSURE 3**

3. RECOMMENDATION

Standards committee to:-

- Confirm/amend the content of the slides;
- Identify any specific issues to be raised with the town councils;
- Confirm which independent member/s of the standards committee will attend the training sessions with the Monitoring Officer.

ATODIAD / ENCLOSURE
1

STANDARDS COMMITTEE WORK PROGRAMME – MAY 2015 TO APRIL 2016

		TIMETABLE	RESOURCES	STATUS AS AT YEAR END
1.	To conduct hearings into alleged breaches of the Members' Code of Conduct following a referral from the Public Services Ombudsman for Wales (PSOW)	<ul style="list-style-type: none"> As and when referrals are made and in accordance with the performance indicator 	<ul style="list-style-type: none"> Monitoring Officer Deputy Monitoring Officer 	
2.	To conduct hearings into applications for Dispensations made by County Councillors and Town/Community Councillors	<ul style="list-style-type: none"> As and when referrals are made and in accordance with the performance indicator 	<ul style="list-style-type: none"> Monitoring Officer Deputy Monitoring Officer 	
3.	To undertake an advisory role in connection with any matters arising under the Council's Local Resolution Protocol, or its successor, in the event that a national model is developed	<ul style="list-style-type: none"> As and when requested 	<ul style="list-style-type: none"> Monitoring Officer Deputy Monitoring Officer 	
4.	To oversee training and development on the Members' Code of Conduct in accordance with paragraph 2.6 of the Code; particularly Town Councils.	<ul style="list-style-type: none"> As and when required 	<ul style="list-style-type: none"> Monitoring Officer Deputy Monitoring Officer 	
5.	To supervise the two Registers of Members' Interests by annual reviews followed by any necessary advice and guidance.	<ul style="list-style-type: none"> By the end of April 2016 	<ul style="list-style-type: none"> Monitoring Officer Deputy Monitoring Officer 	

6.	To supervise the register of Gifts and Hospitality by annual reviews followed by any necessary advice and guidance	<ul style="list-style-type: none"> • By the end of April 2016 	<ul style="list-style-type: none"> • Monitoring Officer • Deputy Monitoring Officer 	
7.	To undertake the role of consultee on any proposed change to the Constitution relevant to the role of the Standards Committee and especially where such proposed changes might disproportionately prejudice the rights and interests of any minority group.	<ul style="list-style-type: none"> • As and when required 	<ul style="list-style-type: none"> • Monitoring Officer • Deputy Monitoring Officer 	
8.	To undertake the role of consultee on any proposed legislative/policy changes relevant to the Standards Committee's area of responsibility.	<ul style="list-style-type: none"> • As and when required 	<ul style="list-style-type: none"> • Monitoring Officer • Deputy Monitoring Officer 	
9.	To make any recommendations to the Council for improvements in those areas of work which relate to the Standards Committee.	<ul style="list-style-type: none"> • As and when required 	<ul style="list-style-type: none"> • Monitoring Officer • Deputy Monitoring Officer 	
10.	The Chair of the Standards Committee to present an annual report to the Council outlining the work of the committee during the previous year.	<ul style="list-style-type: none"> • May 2016 	<ul style="list-style-type: none"> • Chair 	
11.	<p>To ensure that the knowledge and skills of the Standards Committee are developed and updated by:-</p> <ul style="list-style-type: none"> - regular reviews of decided cases from <ul style="list-style-type: none"> o other relevant authorities o Adjudication Panel for Wales - to participate and contribute on the North Wales Standards Committee Forum 	<ul style="list-style-type: none"> • As and when required subject to capacity 	<ul style="list-style-type: none"> • Monitoring Officer • Deputy Monitoring Officer 	

	<ul style="list-style-type: none"> - to participate and contribute to the All Wales Standards Committee Conference. - To be reviewed under a performance review scheme similar to that used by the elected members. 			
12.	To monitor progress on Member complaints filed with the PSOW and to undertake an annual analysis of complaints data in relation to Ynys Mon County Council in order to identify trends/issues of concern/training needs.	<ul style="list-style-type: none"> • As and when required 	<ul style="list-style-type: none"> • Monitoring Officer • Deputy Monitoring Officer 	
13.	To maintain contact with Group Leaders, through regular informal meetings, in order to discuss issues of concern/common interest.	<ul style="list-style-type: none"> • As and when required 	<ul style="list-style-type: none"> • The Chair 	
14.	<p>Report quarterly performance indicators</p> <ol style="list-style-type: none"> 1. Relationship between Members and Political Groups. 2. The effectiveness of the Council's Standards Committee 3. Standards of conduct and behaviour of Members 	<ul style="list-style-type: none"> • Quarterly 	<ul style="list-style-type: none"> • Monitoring Officer • Deputy Monitoring Officer 	

ATODIAD / ENCLOSURE
2

CODE OF CONDUCT TRAINING SESSIONS FOR TOWN COUNCILS

Town Council	Contact details	Date of training session (in bold if confirmed)
Holyhead	Cliff Everett 01407 764608	Monday 9th November 2015 at 6.30pm
Menai Bridge	Meinir Davies – 01248 716959	Offered 23.11.15 at 6.30pm nothing heard as at 3.9.15
Beaumaris	e-mail sent to beaumaristowncouncil@tiscali.co.uk on 25.8.15	December 2015?
Amlwch	e-mail sent to marilynughes@amlwchcf.org on 25.8.15	January 2016?
Llangefni	Janice Davies 01248 723332	6.30 pm on Monday 1st February 2016

ATODIAD / ENCLOSURE
3

Côd Ymddygiad Code of Conduct

Cynghorau Cymuned
Ynys Môn
Community Councils
Anglesey
2015/16

www.ynysmon.gov.uk
www.anglesey.gov.uk



Cyflwyniad

- Sesiwn gan:-
 - Aelod Annibynnol y Pwyllgor Safonau
 - Lynn Ball, Pennaeth Swyddogaeth (Busnes y Cyngor) Swyddog Monitro
- Iaith/cyfieithiad
- Taflenni
- Amseriad
- Rhaglen
 - Cyflwyniad gan (Aelod Annibynnol y Pwyllgor Safonau)

Introduction

- Session by:-
 - Independent Member of the Standards Committee
 - Lynn Ball, Head of Function (Council Business)/Monitoring Officer
- Language/translation
- Handouts
- Timing
- Agenda
 - Introduction from (Independent Member of the Standards Committee)

Cyflwyniad

- Y Côd
 - Yn gyffredinol
 - Ymddygiad
 - Pethau y dylech eu gwneud
 - Pethau na ddylech eu gwneud
 - Diddordebau
- Plismona'r Côd
- Gwybodaeth ynghylch cysylltiadau ac adnoddau
- Crynodeb allweddol

Introduction

- The Code
 - Generally
 - Conduct
 - Do's
 - Don'ts
 - Interests
- Policing the Code
- Contact information and resources
- Key summary

Cefndir

- Cynrychiolwyr Cymunedol
- Dyletswydd statudol i weithredu'n foesebol
- Côt Ymddygiad Mandadol
- Canlyniadau torri'r Côt
 - cosb personol
 - colli enw da
 - her gyfreithiol

Background

- Community Representatives
- Statutory duty to act ethically
- Mandatory Code of Conduct
- Consequences of breaching the Code
 - personal sanction
 - loss of reputation
 - legal challenge

Y Côd – yn Gyffredinol

The Code - Generally

1. Pa bryd mae'r Côt yn berthnasol

- **Ar fusnes y Cyngor**
 - Y tu mewn i'r Cyngor
 - Y tu allan i'r Cyngor
 - Ffurfiol ac anffurfiol
- **“Bob amser ac mewn unrhyw swyddogaeth”**
 - Defnydd amhriodol o'r swydd
 - **Dwyn anfri** – rhaid bod cysylltiad, e.e.

1. When does the Code apply?

- **On Council business**
 - Inside the Council
 - Outside the Council
 - Formal and Informal
- **“At all times and in any capacity”**
 - Improper use of position
 - **Disrepute** – must be a link e.g.

Y Côt – Ymddygiad (1)

Yr hyn y mae'n rhaid i Gynghorwyr ei wneud

- Hyrwyddo cydraddoldeb
- **Trin eraill â pharch**
- Darparu mynediad i wybodaeth
- Gwneud penderfyniadau gwrthrychol
- Rhoi sylw dyledus i gyngor Swyddogion
- Glynu wrth unrhyw reolau ynghylch costau
- Rhoi gwybod am unrhyw achosion o dorri'r Côt neu ymddygiad troseddol gan Gyngorydd arall
- Cydweithredu gydag ymchwiliadau

The Code – Behaviours (1)

What Councillors must do

- Promote equality
- **Treat others with respect**
- Provide access to information
- Make decisions objectively
- Have due regard to advice of Officers
- Abide by any rules on expenses
- Report any breaches of the Code or criminal behaviour by another Councillor
- Cooperate with investigations

Y Côt – Ymddygiad (2)

Yr hyn y mae'n rhaid i Gynghorwyr beidio â'i wneud

- Derbyn rhoddion/lletygarwch answyddogol
- Datgelu gwybodaeth a roddwyd yn gyfrinachol
- Defnyddio adnoddau'r Cyngor mewn modd amhriodol
- Gwneud cwynion blinderus neu faleisus
- Ceisio cael mantais
- Dwyn anfri ar y Cyngor

The Code – Behaviours (2)

What Councillors must not do

- Accept unofficial gifts/hospitality
- Disclose information given in confidence
- Use Council resources improperly
- Make vexatious or malicious complaints
- Seek to gain an advantage
- Bring the Council into disrepute

Diddordebau Personol (1) – Yn Gyffredinol

- Rhaid i'r cyhoedd fod yn hyderus fod y penderfyniadau er budd gorau iddynt
- Diddordeb proffesiynol neu bersonol y tu allan i'ch swyddogaeth a all wrthdaro gyda'ch dyletswydd fel Cynghorydd o ran gwasanaethu'r gymuned
- Os oes gan Gynghorydd ddiddordeb yna rhaid iddo/iddi ei ddatgan ac **efallai** y bydd raid iddynt adael yr ystafell

Personal Interests (1) Generally

- The public must have confidence that decisions are in their best interests
- A professional or personal interest outside your role which may conflict with your duty as a Councillor in serving the community
- If a Councillor has an interest they must declare it and **may** have to leave the room

Diddordebau Personol (2) – Yn Gyffredinol ... parhad

Mae diddordeb personol yn bodoli os yw'r eitem dan drafodaeth **yn ymwneud â neu yn debygol o gael effaith** ar un neu ragor o'r categorïau a restrir yn y Côd

Cael effaith arnoch (neu gydnabod agos personol) i raddau helaethach na mwyafrif eich hetholwyr

Personal Interests (2) Generally ... cont

A personal interest exists if the item under discussion **relates to or is likely to affect** one or more of the categories listed in the Code

Must affect you (or your close personal associate) to a greater extent than the majority of your electorate

Diddordebau Personol (3) - Cydnabod Agos Personol

Pwy sy'n 'Gydnabod Agos Personol'

- Cyfeillion agos
- Cydweithwyr gyda chysylltiadau cryf
- Cydnabod Busnes
- Perthnasau agos
- Rhywun y bu mewn anghydfod â chi

- Ond nid pobl y daw ar eu traws yn achlysurol, perthnasau pell neu bobl y daeth i gysylltiad â chi drwy'r gwaith

Personal Interests (3) - Close Personal Associate

Who is 'a Close Personal Associate'

- Close friends
- Colleagues with strong connections
- Business associates
- Close relatives
- Or someone with whom you have been in dispute

- But not casual acquaintances, distant relatives or people you come into contact with through work

Diddordebau Personol (4) – Categoriâu

- Swydd neu fusnes
- Cyflogwr neu fusnes yr ydych yn bartner/cyfarwyddwr ynddo
- Rhywun sydd wedi cyfrannu at eich costau etholiad neu dreuliau aelodau
- Unrhyw gwmni y mae ganddoch gyfranddaliadau o dros £25k ynddo, neu ragor nag 1% o gyfanswm gwerth y cyfranddaliadau ac sydd ag eiddo neu dir yn eich ardal

Personal Interests (4) - Categories

- Job or business
- Employer or a business in which you are a partner/director
- Someone who has contributed to your election costs or member expenses
- Any company where you have shares over £25k, or more than 1% of the total share value, and which has premises or land in your area

Diddordebau Personol (4) – Categoriâu ... Parhad

- Unrhyw gontract y mae eich Cyngor yn ei wneud gyda busnes yr ydych yn bartner, yn gyfarwyddwr sy'n derbyn tâl neu â chyfranddaliadau ynddo
- Unrhyw dir y mae ganddoch fudd ynddo yn ardal eich Cyngor
- Unrhyw dir sy'n cael ei osod gan eich Cyngor i fusnes yr ydych yn bartner, yn gyfarwyddwr sy'n derbyn tâl neu â chyfranddaliadau ynddo
- Unrhyw dir yn ardal eich Cyngor y mae ganddoch drwydded i'w ddefnyddio am o leiaf 28 diwrnod
- Unrhyw gorff yr ydych wedi cael eich ethol, ei benodi neu ei enwebu iddo gan eich Cyngor

Personal Interests (4) - Categories... Cont

- Any contract that your Council makes with a business in which you are a partner, paid director or hold shares
- Any land in which you have an interest in your Council's area
- Any land let by your Council to a business in which you are a partner, paid director or share holder
- Any land in your Council's area in which you have a licence to occupy for at least 28 days
- Any body to which you have been elected, appointed or nominated by your Council

Diddordebau Personol (4) – Categoriâu ... Parhad

- Unrhyw awdurdod neu gorff cyhoeddus sy'n cyflawni swyddogaethau o natur gyhoeddus, elusen, corff sy'n llunio barn gyhoeddus neu bolisi, undeb llafur neu gymdeithas broffesiynol, clwb neu gymdeithas breifat yn ardal eich Cyngor yr ydych yn aelod ohono neu â swyddogaeth reoli
- Diddordebau Lles / Ariannol

Personal Interests (4) - Categories ... Cont

- Any public authority or body exercising functions of a public nature, charity, body forming public opinion or policy, trade union or professional association, private club or society in your Council's area of which you are a member or in a management position
- Wellbeing / financial interests

Diddordebau Personol (5) - Personal Interests (5) - Datganiadau Declarations

Beth ddyliwch wneud os oes ganddoch Ddiddordeb Personol?

- Datgan y diddordeb ar lafar ym mhob cyfarfod perthnasol
- Datgan y diddordeb wrth wneud sylwadau ysgrifenedig neu lafar y tu allan i gyfarfod
- Llenwi ffurflen datgan diddordeb
- OND mae ganddoch hawl i gymryd rhan mewn trafodaeth a phleidleisio oni bai bod y diddordeb yn un sy'n rhagfarnu

What Do You Do If You Have a Personal Interest?

- Declare it verbally at all relevant meetings
- Declare it when making written or verbal representations outside a meeting
- Complete a declaration of interest form
- BUT you are entitled to take part in discussions and vote unless it is a prejudicial interest

Diddordebau sy'n Rhagfarnu (1) – Yn Gyffredinol

Unrhyw ddiddordebau personol a fyddai, yn nhŷb aelodau o'r cyhoedd, yn debygol o gael dylanwad ar eich gallu i fod yn wrthrychol, er enghraifft:

- Mae eich merch yn byw drws nesa i safle lle bwriedir codi tai newydd
- Mae eich mab yn mynychu ysgol leol y bwriedir ei chau

Prejudicial Interests (1) Generally

Are personal interests which a member of the public would regard as likely to influence your ability to be objective, for example:

- Your daughter lives next to a proposed site for a new housing development
- Your son attends a local school which is due for closure

Diddordebau sy'n Rhagfarnu (2) - Datgan a Gadael y Cyfarfod

Beth ddyliwch wneud os oes ganddoch Ddiddordeb sy'n Rhagfarnu?

- Datgan y diddordeb a gadael y cyfarfod yn ystod y drafodaeth
- Rhaid iddynt beidio â cheisio dylanwadu ar y penderfyniad
- Rhaid iddynt beidio â gwneud unrhyw sylwadau ysgrifenedig neu lafar

ONI BAI

- Fod y Pwyllgor Safonau wedi rhoi caniatâd arbennig
- Fod gan y cyhoedd hawl i siarad (ond rhaid i chi adael ar ôl siarad)

Prejudicial Interests (2) – Declaration and Withdrawal

What Do You Do If You Have a Prejudicial Interest?

- Declare the interest and leave the meeting during the discussion
- Must not try to influence the decision
- Must not make written or verbal representations

UNLESS

- The Standards Committee has granted a dispensation
- The public have a right to speak (but you must leave after having spoken)

Diddordebau sy'n Rhagfarnu (2)

Caniatâd Arbennig

- Sicrhau cydbwysedd rhwng cyfranogiad democrataidd a hyder cyhoeddus
- Yn mynd y tu draw i ddiddordebau personol
- Rhesymau statudol cyfyngedig
 - dros hanner y Cynghorwyr yn rhannu diddordeb
 - hyder y cyhoedd
 - cyfran sylweddol o'r cyhoedd
 - cyfiawnhad oherwydd rôl/arbenigedd
 - sefydliad gwirfddol
 - o ddiddordeb i'r ardal
- Cais ysgrifenedig i'r Swyddog Monitro
- Panel y Pwyllgor Safonau
- Mynychu gwrandawriad cyhoeddus
- Efallai y bydd cyfyngiadau
- Rheidrwydd i ddatgelu

Prejudicial Interests (2)

Dispensations

- Balance democratic participation with public confidence
- Overreaches prejudicial interest
- Limited statutory grounds:
 - half + Councillors share interest
 - public confidence
 - significant proportion of the public
 - justified by role/expertise
 - voluntary organisation
 - interest of locality
- Written application to the Monitoring Officer
- Standards Committee Panel
- Attendance at public hearing
- May be limitations
- Disclosure requirement

Diddordebau – Crynodeb Interests - Summary

- Diddordeb Personol
 - datgan a chymryd rhan yn y drafodaeth
 - tor-amod technegol
- Diddordeb Personol ac un sy'n Rhagfarnu
 - datgan a gadael y cyfarfod
 - risg ddifrifol
- Cyflwyno cais am ganiatâd arbennig?
- Edrych ymlaen a chyflwyno cais am ganiatâd arbennig
- Personal interest
 - declare and participate
 - technical breach
- Personal and prejudicial interest
 - declare and withdraw
 - serious risk
- Apply for a dispensation?
- Look ahead and apply for a dispensation

Plismona'r Côt (1)

SWYDDOGAETHAU A CHYFRIFOLDEBAU

- 1.Ombwdsmon Gwasanaethau
Cyhoeddus Cymru
- 2.Panel Dyfranu Cymru
- 3.Pwyllgor Safonau

Policing the Code (1)

ROLES AND RESPONSIBILITIES

- 1.Public Services Ombudsman for
Wales
- 2.Adjudication Panel for Wales
- 3.Standards Committee

Plismona'r Côt (2) parhad ... Policing the Code (2) cont ...

1. Ombwdsmon Gwasanaethau Cyhoeddus Cymru

- rôl ddeublyg
- “yr hidliad cyntaf” dan y Côt
- prawf trothwy dau gam
- ymchwiliadol / erlyniadol
- dim camau pellach neu
- cyfeirio i'r Pwyllgor Safonau neu
- cyfeirio i Banel Dyfarnu Cymru

1. Public Services Ombudsman for Wales

- dual role
- “first sift” under the Code
- two stage threshold test
- investigative/prosecutorial
- no further action or
- refer to Standards Committee or
- refer to Adjudication Panel for Wales

Plismona'r Côd (2) parhad ... Policing the Code (2) cont ...

2. Panel Dyfarnu Cymru

- “Pwyllgor Safonau” cenedlaethol
- Statws tribiwnlys / 3 aelod / cyfreithiwr / bargyfreithiwr yn cadeirio
- Yn derbyn:
 - cyfeiriadau gan yr Ombwdsmon
 - apeliadau yn erbyn Pwyllgorau Safonau
- Gwrandawiadau
 - yn gyhoeddus os oes her
 - gwrthwynebol
 - cynrychiolaeth gyfreithiol
 - “ar y papurau”, os cosb yn unig
- Cosbau sydd ar gael
 - dim camau pellach
 - cerydd
 - atal am hyd at 1 flwyddyn
 - Gwahardd am hyd at 5 mlynedd

2. Adjudication Panel for Wales

- national “Standards Committee”
- tribunal status / 3 members / chaired by solicitor / barrister
- receives:
 - referrals from the Ombudsman
 - appeals against Standards Committees
- hearings
 - in public, if contested
 - adversarial
 - legal representation
 - “on the papers”, if sanction only
- sanctions available
 - no further action
 - censure
 - suspension up to 1 year
 - disqualification up to 5 years

Plismona'r Côt (2) parhad

3. Pwyllgor Safonau

- 9 Aelod
 - 5 wedi eu cyfethol
 - 2 gynghorydd sir
 - 2 gynghorydd cymuned
- dyletswyddau statudol
 - **cyfeiriadau gan yr Ombwdsmon**
 - gwrandawiadau rhagarweiniol
 - gwrandawiadau llawn
 - yn gyhoeddus
 - gall y partïon gael cynrychiolaeth gyfreithiol
 - apêl i'r Panel Dyfarnu
 - atal am gyfnod hyd at 6 mis
- cyfrifoldebau eraill
 - gweler yr adroddiad i'r Cyngor 8/5/2014
<http://democracy.anglesey.gov.uk/documents/s500000757/Adroddiad%20Blynyddol%20y%20Pwyllgor%20Safonau%202013-14.pdf?LLL=0>
 - caniatâd arbennig
 - hyfforddiant a datblygiad
 - adolygu cofrestrau (gan gynnwys Cyngorau Tref a Chymuned)

Policing the Code (2) cont..

3. Standards Committee

- 9 Members
 - 5 co-opted
 - 2 county councillors
 - 2 community councillors
- statutory duties
 - **referral from Ombudsman**
 - preliminary hearings
 - full hearings
 - in public
 - parties may be legally represented
 - appeal to Adjudication Panel
 - maximum 6 months suspension
- other responsibilities
 - see report to Council 8/5/2014
<http://democracy.anglesey.gov.uk/documents/s500000757/Adroddiad%20Blynyddol%20y%20Pwyllgor%20Safonau%202013-14.pdf?LLL=0>
 - dispensations
 - training and development
 - review registers (including Town and Community Councils)

Gwybodaeth Gyswilt ac Adnoddau (1)

- Os oes gennych unrhyw amheuaeth, gofynnwch i'r Swyddog Monitro
 - Lynn Ball – Swyddog Monitro
rhif ffôn 01248 752586 / ebost:
lbxcs@ynysmon.gov.uk
 - Robyn Jones – Dirprwy Swyddog Monitro
rhif ffôn: 01248 752134 / ebost:
rwjcs@ynysmon.gov.uk
 - Awena Walkden – Cyfreithwraig (Llywodraethu Corfforaethol)
rhif ffôn: 01248 752563 / ebost:
awpce@ynysmon.gov.uk
 - Mike Wilson, Cadeirydd y Pwyllgor Safonau
rhif ffôn: 01248 752586 / ebost:
lbxcs@ynysmon.gov.uk

Contact Information and Resources (1)

- If in doubt ask the Monitoring Officer
 - Lynn Ball – Monitoring Officer
[tel:01248 752586](tel:01248752586) / email:
lbxcs@anglesey.gov.uk
 - Robyn Jones – Deputy Monitoring Officer
tel: 01248 752134 / email:
rwjcs@anglesey.gov.uk
 - Awena Walkden – Solicitor (Corporate Governance)
tel: 01248 752563 / email:
awpce@anglesey.gov.uk
 - Mike Wilson, Chair of the Standards Committee
[tel:01248 752586](tel:01248752586) / email:
lbxcs@anglesey.gov.uk

Gwybodaeth Gyswilt ac Adnoddau (1)

- **Côd Ymddygiad Statudol**
 - Y Côd
http://www.legislation.gov.uk/wsi/2008/788/pdfs/wsi_20080788_mi.pdf
 - Canllawiau
http://www.ombudsman-wales.org.uk/~media/Files/CodeofConductguidance_W/Code%20of%20Conduct%20Community%20Councils%20%20amended%20May%202013%20WELSH.ashx
 - Achosion a gyhoeddwyd
<http://apw.wales.gov.uk/decision/?skip=1&lang=cy>

<http://www.ombudsman-wales.org.uk/cy-GB/publications/The-Code-of-Conduct-Casebook.aspx>
- Caniatad Arbennig
http://www.legislation.gov.uk/wsi/2001/2279/pdfs/wsi_20012279_mi.pdf
- Egwyddorion Ymddygiad mewn Bywyd Cyhoeddus
http://www.legislation.gov.uk/wsi/2001/2279/pdfs/wsi_20012279_mi.pdf

Contact Information and Resources (1)

- **Statutory Code of Conduct**
 - Code
http://www.legislation.gov.uk/wsi/2008/788/pdfs/wsi_20080788_mi.pdf
 - Guidance
http://www.ombudsman-wales.org.uk/~media/Files/CodeofConductguidance_E/Code_of_Conduct_Community_Councils_-_amended_May_2013_ENGLISH_.ashx
 - Published cases
<http://apw.wales.gov.uk/decision/?lang=en>

<http://www.ombudsman-wales.org.uk/en/publications/The-Code-of-Conduct-Casebook.aspx>
- Dispensations
http://www.legislation.gov.uk/wsi/2001/2279/pdfs/wsi_20012279_mi.pdf
- Principles of Conduct in Public Life
http://www.legislation.gov.uk/wsi/2001/2276/pdfs/wsi_20012276_mi.pdf

Casgliad

- Trin eraill gyda pharch ac ystyriaeth
- Peidiwch â dylanwadu ar unrhyw benderfyniad sy'n debygol o fod er budd i chi neu rai sydd agosaf atoch
- Prawf trothwy'r Ombwdsmon
 - Tystiolaeth uniongyrchol bod y côd wedi cael ei dorri
 - Ymchwiliad er budd y cyhoedd
- Nodweddion Gwaethygol
 - Malais
 - Budd Personol
 - Niwed i eraill
 - Torri'r Côd dro ar ôl tro
- Gweithredwch ar unwaith er mwyn lliniaru/unioni'r sefyllfa
- Cydweithredu gydag unrhyw ymchwiliad gan yr Ombwdsmon

Conclusion

- Treat others with respect and consideration
- Do not influence any decision which is likely to benefit you or "yours"
- Ombudsman's threshold test:
 - First hand evidence of a serious breach
 - Investigation in the public interest
- Aggravating features
 - Malice
 - Personal gain
 - Damage to others
 - Repeated breaches
- Act quickly to mitigate/repair
- Cooperate with any Ombudsman investigation